# **AGENDA WORKSHEET**

***Submit completed worksheet to:***

*Siskiyou County Clerk, 510 N Main St, Yreka, CA 96097*

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| **Regular** | | |  | | | |  | **Time Requested:** | | | | | | **5MINS** | | | | | | **Meeting Date:** | | | | **APRIL 2, 2024** | | | | |
| ***OR*** | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Consent** | | | |  | | |  | | | | | | | | | | | | | | | | | | | | | |
| **Contact Person/Department:** | | | | | | | | | | | | | **Diane Olson, Auditor-Controller’s Office** | | | | | | | | | | | **Phone:** | | **530-842-8078** | | |
| **Address:** | | | | | **113 4th Street Rm 101, Yreka, Ca 96097** | | | | | | | | | | | | | | | | | | | | | | | |
| **Person Appearing/Title:** | | | | | | | | | | **Diane Olson, Auditor-Controller** | | | | | | | | | | | | | | | | | | |
| **Subject/Summary of Issue:** | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Approval of First Addendum to the contractual agreement for auditing services with Smith and Newell CPA’s for FY 22/23 & FY 23/24. Total contract for FY20/21 ($53,045.00), FY21/22 ($53,840.00), FY22/23 ($55,186.00), FY23/24 ($56,566.00), FY24/25 ($57,980.00) with not exceed $276,617.00. Fiscal Year 23/24 will be audited and paid for in 24/25 Fiscal Year. | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Financial Impact:** | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **NO** |  | *Describe why no financial impact:* | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **YES** |  | *Describe impact by indicating amount budgeted and funding source below* | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Amount: | | | | | | | **$276,617.00** | | | |  |  | | |  | | |  | | | | | | | | | | |
| Fund: | | | | | | | 1001 | | | |  | Description: | | | General Fund | | | Org.: | | | 101050 | | Description: | | | | Special Auditing | |
| Account: | | | | | | | 723000 | | | |  | Description: | | | ProfessionalSrvcs | | |  | | | | | | | | | | |
| Activity Code: | | | | | | |  | | | |  | Description: | | |  | | |  | | | | | | | | | | |
| Local Preference: YES  NO | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| For Contracts – *Explain how vendor was selected:* N/A | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Additional Information: | | | | | | | | |  | | | | | | | | | | | | | | | | | | | |
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| **Recommended Motion:** | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Board of Supervisors approve the First addendum to the original contract for with Smith & Newell CPA’s in the amount of $114,546.00 for FY23/24 & FY24/25 for auditing services covering the FY23/24. | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Reviewed as recommended by policy:** | | | | | | | | | | | | | | | |  | ***Special Requests*:** | | | | | | | | | | | |
| County Counsel | | | | | |  | | | | | | | | | |
| *Certified Minute Order(s)* | | | | |  | | | *Quantity:* | | |  |
| Auditor | | | | | |  | | | | | | | | | |
|  | | |  | | | |
| Personnel | | | | | |  | | | | | | | | | | *Other:* | |  | | | | | | | | | |
| CAO | | | | | |  | | | | | | | | | |  | | | | | | | | | | | |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 12:00 p.m. on the Wednesday prior to the Board Meeting.*** Revised 1/15/15.