# **AGENDA WORKSHEET**

***Submit completed worksheet to:***

*Siskiyou County Clerk, 510 N Main St, Yreka, CA 96097*

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** | **[ ]**  |  | **Time Requested:** | **5MINS** | **Meeting Date:** | **APRIL 2, 2024** |
| ***OR*** |
| **Consent** | **[x]**  |  |
| **Contact Person/Department:** | **Diane Olson, Auditor-Controller’s Office** | **Phone:** | **530-842-8078** |
| **Address:** | **113 4th Street Rm 101, Yreka, Ca 96097** |
| **Person Appearing/Title:** | **Diane Olson, Auditor-Controller** |
| **Subject/Summary of Issue:** |
| Approval of First Addendum to the contractual agreement for auditing services with Smith and Newell CPA’s for FY 22/23 & FY 23/24. Total contract for FY20/21 ($53,045.00), FY21/22 ($53,840.00), FY22/23 ($55,186.00), FY23/24 ($56,566.00), FY24/25 ($57,980.00) with not exceed $276,617.00. Fiscal Year 23/24 will be audited and paid for in 24/25 Fiscal Year.  |
| **Financial Impact:** |
| **NO** | [ ]  | *Describe why no financial impact:*  |
| **YES** | [x]  | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: | **$276,617.00** |  |  |  |  |
| Fund:  | 1001 |  | Description: | General Fund | Org.: | 101050 | Description: | Special Auditing |
| Account: | 723000 |  | Description: | ProfessionalSrvcs |  |
| Activity Code:  |  |  | Description: |  |  |
| Local Preference: YES [ ]  NO [x]  |
| For Contracts – *Explain how vendor was selected:* N/A |
|       |
| Additional Information:  |   |
|  |
| **Recommended Motion:** |
| Board of Supervisors approve the First addendum to the original contract for with Smith & Newell CPA’s in the amount of $114,546.00 for FY23/24 & FY24/25 for auditing services covering the FY23/24.  |
| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |  |
| *Certified Minute Order(s)* |  | *Quantity:* |  |
| Auditor |       |
|  |  |
| Personnel |       | *Other:* |  |
| CAO |       |       |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 12:00 p.m. on the Wednesday prior to the Board Meeting.*** Revised 1/15/15.